

**Tonota District Council — Tender No. TDC-ARCH&BUILD-WORKS 04/2024-2025**

**PROCUREMENT OF A WORKS CONTRACT FOR THE CONSTRUCTION OF 1NO. REVISED  
LA2 HOUSE AND ASSOCIATED WORKS IN MATSITAMA VILLAGE**

- SEALED TENDER OFFERS ARE INVITED from 100% citizen owned contractors domiciled in Serule Village which falls within the boundaries of Tonota District Council.
- The Procuring Entity is: Tonota District Council.
- Procurement Method is: Open Domestic Bidding.
- Reserved for bidder's domicile in Serule Village which falls within the boundaries of Tonota District Council.
- The Contract will be awarded in full.
- The Pre-Tender Estimate is: P627,377.25 (VAT inclusive).
- Tenderers must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority (PPRA) in the following category: Code: 01 – Building Construction Works and Maintenance, Sub-Code: 01 – Construction, Grade: OC.
- The tender is reserved for citizens or citizen contractors as stated under section 76 (2) of the Public Procurement Act. Preference margins will be applied to qualifying bidders in line with the prescribed Preference Scheme; Presidential directive CAB 34 (B) 2014 of Economic Diversification Drive will be applied and certificates certified by Ministry of Trade and Industry are required.
- Local Procurement Scheme (Presidential Directive 19 (B)/2013) which is in line with the Citizen Economic Empowerment Policy and section 66 (3) of the PP Act will also be applied in this tender. Women and youth should submit a certified copy of *omang*, people with disability certificate, rural setting should submit certified trade license and an affidavit from the relevant authority.
- Tenderers to purchase all their products from 100% citizen locally based manufacturers and service providers, provided that the goods and services are locally available, competitively priced and meet tender specifications in terms of quality standard as certified or recognized by Botswana Bureau of Standards (BOBS) or other recognized certifying bodies.
- The physical address for collection of Tender Documents is: Tonota District Council, Procurement Office at Central Transport Unit (CTU), Tonota.
- Documents shall be collected during working days between 0730 hours and 1245 hours and from 1345 hours to 1630 hours with effect from 17th June, 2024, except on weekends and public holidays.
- A non-refundable deposit of P150.00 (One Hundred and Fifty Pula only) payable in cash is required before collection of the Tender Documents. Payments should be made at Revenue Office, RAC Tonota, during workdays between 0730 hours and 1230 hours and from 1345 hours to 1530 hours. Youth companies shall pay only 50% of the tender fee as per the Presidential Directive CAB 14 (B)/2015 upon production of a valid certified copy of *omang* and Shareholder Certificate.
- Queries or clarifications relating to the issuance of these documents may be addressed, in writing, no later than five (5) working days before the tender closing date to: Mr P. Tshukudu or Mr T. Serwe, Telephone No. 2484248, Fax No. 2484520, Email: ptshukudu@gmail.com or tserwe@gov.bw.
- The closing date and time for receipt of tender offers is 0900 hours on 4th July, 2024. Opening of the tender offers will be done immediately after closure on the same day in the Rural Administration Centre, Block L, First Floor, Office No. L-29 – Tonota, (Adjudication Secretary, RAC), in the presence of bidders wishing to attend.
- Late tender offers will not be accepted.
- The Bid Submission Method is: One (1) Envelope Submission in which a tenderer's financial and technical offers are submitted together in one sealed envelope.
- One (1) original tender offer marked "Original" and two (2) copies of the original document marked "Copy" in one sealed envelope clearly marked: "Tender No. TDC-ARCH&BUILD-WORKS 04/2024-2025 — Procurement of a Works Contract for the Construction of 1No. Revised LA 2 Staff House and Associated Works in Matsitama Village", must be delivered to: Council Secretary, Tonota District Council, Private Bag T12, Tonota and shall be delivered, registered and deposited into a Tender Box at Block L, First Floor, Tonota District Council, RAC Office No. L-29 (Adjudication Secretary).
- The name and address of the bidder should be clearly marked on the reverse side of the envelope.

The Public Procurement Regulatory Authority's Standardised Conditions of Tender for works shall apply to this procurement, for which all the applicable Tender Data is contained in the Tender Documents.

Notwithstanding anything in the foregoing, Tonota District Council is not bound to accept the lowest or any tender offer, nor incur expenses in the preparation thereof.

